

GENERAL INFORMATION FOR OPERATING ENGINEERS LOCAL 428

ZENITH AMERICAN SOLUTIONS, ADMINISTRATIVE OFFICE - (602) 650-8161 or (800) 669-1909

ENROLLMENT CARD:

The Administrative Office must have a completed enrollment card for you in their records. You should notify the Administrative Office **within 31 days and submit a new enrollment card and required documentation** in the event that:

- You change your home address
- You wish to change your beneficiary; or
- **There is any change in your family status be reason of marriage, birth, adoption or placement for adoption of a child, death, divorce, legal separation or annulment, loss of student status or loss of eligibility due to age for dependent children. It is your responsibility to notify the Fund of a divorce from your spouse or a child no longer qualifies as a dependent under the Plan. You may be required to repay any expenses paid on behalf of an ineligible dependent or divorced spouse.**
- Please refer to the Summary Plan Description Booklet, Article III: eligibility Rules for Active Participants, Section 6: Dependents, for definition of a "Dependent".
 - Required documents; Copy of Certified Marriage Certificate, Copy of Birth Certificates for children. Copy of the divorce decree if you are covering dependent(s) from a previous marriage.

For complete details of adding or deleting dependents, please contact the Administrative Office.

****IMPORTANT REMINDER TO ACTIVE MEMBERS TO BE SURE YOUR BENEFICIARY INFORMATION ON YOUR ENROLLMENT CARD IS CURRENT****

MEDICAL BENEFITS - Active & Early Retirees:

Indemnity Plan - Preferred Provider Organization (PPO) is Blue Cross Blue Shield of Arizona; to find a PPO provider; www.azblue.com/chsnetwork.

Open Enrollment for Dental - Active Only:

The Open Enrollment is conducted in December of each year. Coverage elected during the Open Enrollment is effective on the January 1st next following the Open Enrollment. You are required to remain under the Dental Plan you have selected until the next Open Enrollment Period.

- Dental Plans - Indemnity Plan or Prepaid Dental Plan (SunLife Assurance Company)

Prescription Drug Benefits Active & Early Retirees:

Effective January 1, 2019 Prescription Benefits Manager is OptumRX; Website - www.optumrx.com, Customer Service Number (855) 295-9140. Customer Services is available for precertification, ordering mail order drugs questions, etc., 24 hours a day 7 days a week. To obtain a temporary Prescription Drug ID card, please log on to www.optumrx.com.

Mail Order and Reimbursement for Non-Network Retail Pharmacy Use:

OptumRx - PO Box 29044 -Hot Springs, AR 71903

Specialty Pharmacy (BriovaRx): 855-427-4682 or visit www.briovarx.com

Pension / Annuity Benefits:

Questions on how to apply for your Pension / Annuity benefits, please contact Zenith American Solutions Administrative Office at **(602) 650-8161 or (800) 669-1909**.

Vacation Payout (Active Only):

Plan Year - contributions credited to the vacation account of each employee, from October 1 of any year through the last day of September of the following year. Payment Date is December 1 following the end of the plan year. Be sure your address is updated.